



OFFICE OF THE SANGGUNIANG BAYAN Sta. Cruz, Laguna



EXCERPTS FROM THE MINUTES OF THE SPECIAL SESSION OF THE SANGGUNIANG BAYAN OF SANTA CRUZ, LAGUNA HELD ON DECEMBER 20, 2023, WEDNESDAY, 01:30 IN THE AFTERNOON AT THE BATASANG BAYAN, ESCOLAPIA BUILDING, SANTA CRUZ, LAGUNA.

HON. RIZALDY N. KALAW
Councillor

PRESENT:

Honorable Ambiel John C. Panganiban	Councilor
Honorable Norman T. Tolentino	Acting Presiding Officer
Honorable Esmeraldo C. De Las Armas, Jr.	Councilor
Honorable Rizaldy N. Kalaw	Councilor
Honorable Lucena R. Odejar	Councilor
Honorable Alan T. Pamatmat	Councilor
Honorable Laura P. Obligacion	Councilor - ABC Federation President
Honorable Mark Anthony M. Juangco	Councilor - SK Federation President

ABSENT:

Honorable LAARNI A. MALIBIRAN	VICE MAYOR – on Official Business
Honorable Lea A. Almarvez	Councilor
Honorable Mark Anthony P. Joven	Councilor – legal reason

APPROPRIATION ORDINANCE NO. 16-S2023

HON. ESMERALDO C. DE LAS ARMAS, JR.
Councillor

AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF THE MUNICIPALITY OF SANTA CRUZ, LAGUNA FOR THE FISCAL YEAR 2024 APPROPRIATING THE AMOUNT OF FIVE HUNDRED TWENTY NINE MILLION SEVEN HUNDRED SEVENTY THREE THOUSAND ONE HUNDRED FIFTY ONE PESOS (Php 529,773,151.00) FOR THE GENERAL FUND AND ECONOMIC ENTERPRISES RESPECTIVELY COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2024 AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE SUBJECT TO ALL LEGAL LAWS, RULES AND REGULATIONS.

WHEREAS, the Honorable Edgar S. San Luis submitted the proposed 2024 Annual Budget dated October 16, 2023 pursuant to Republic Act No. 7160 otherwise known as the 1991 Local Government Code which contained the priority programs, projects and activities of the Municipal Government for effective delivery of basic services to its constituents;

WHEREAS, for the effective delivery of basic services for the community and improved customer satisfaction, the need for the creation and funding of existing positions in the Local Government Unit of Santa Cruz, Laguna is requested and justified, as enumerated in the attached List of Positions to be created and funded;

WHEREAS, there is a need to appropriate the amount of **FIVE HUNDRED TWENTY NINE MILLION SEVEN HUNDRED SEVENTY THREE THOUSAND ONE HUNDRED FIFTY ONE PESOS (Php 529,773,151.00)** of which **THREE HUNDRED EIGHTY SIX MILLION FOUR HUNDRED EIGHTY NINE THOUSAND FOUR HUNDRED EIGHTY SIX PESOS AND SIXTY EIGHT CENTAVOS (Php 386,489,486.68)** which covers the expenditures for the Personal Services (P186,165,929.05), Maintenance and Other Operating Expenses (P198,105,757.63); Capital Outlay (P2,000,000.00); Financial Expenses (P25,000.00) and Non- Office Expenses (P143,481,464.32) and the implementation of the Fourth Tranche Compensation Adjustment For Local Government Personnel under Local Budget Circular No.118 of the Department of Budget and Management of the Municipal Government of Santa Cruz Laguna for calendar year 2023;

WHEREAS, on December 19, 2023 the Honorable Mayor Edgar S. San Luis sent a letter to the Sangguniang Bayan thru Honorable Vice Mayor Laarni A. Malibiran to hold a Special Session for the purpose of approving the Annual Budget for the Calendar Year 2024, reminding the Sangguniang Bayan that failure to enact the required ordinance for the said annual budget, the budget for the previous year shall be re-enacted, citing also its disadvantages;

WHEREAS, the Honorable Mayor cited that the request for the special session is in accordance with Section 52 (b) of Republic Act 7160 – The Local Government Code of 1991.

NOW THEREFORE, on motion of Hon. Alan T. Pamatmat, duly seconded by Hon. Norman T. Tolentino, Hon. Lucena R. Odejar and Hon. Laura P. Obligacion, it was

ENACTED as it is hereby ENACTED by the Sangguniang Bayan of the Municipality of Santa Cruz, Laguna in its special session assembled;

HON. NORMAN T. TOLENTINO
Councillor

HON. EUGENIA R. ODEJAR
Councillor

HON. ALAN T. PAMATMAT
Councillor

HON. LAURA P. OBLIGACION
ABC Federation President

HON. MARK ANTHONY M. JUANGCO
President - SK Pederasyon



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SECTION 1. The Annual Budget of the Municipality of Santa Cruz Laguna for the Fiscal Year 2024 in the total amount of **FIVE HUNDRED TWENTY NINE MILLION SEVEN HUNDRED SEVENTY THREE THOUSAND ONE HUNDRED FIFTY ONE PESOS (Php 529,773,151.00)** is hereby appropriated as the Annual Budget to be made available as appropriations of the Municipal Government of Santa Cruz Laguna is hereby **APPROVED**.

The following budget documents are hereby incorporated and are made integral part of this Ordinance :

1. 2024 Budget Expenditures and Sources of Financing
2. 2024 Personnel Schedule by Department, Offices and Units
3. 2024 Annual Investment Program

SECTION 2. Sources of Funds. Funds shall be taken from 2024 Estimated Income as duly certified as reasonably collectible by the Local Finance Committee in the Year 2024, subject to applicable laws and auditing rules and procedures.

SECTION 3. Use of Funds/Appropriation. The sum of **FIVE HUNDRED TWENTY NINE MILLION SEVEN HUNDRED SEVENTY THREE THOUSAND ONE HUNDRED FIFTY ONE PESOS (Php529,773,151.00)** is hereby appropriated from the estimated income to be collected from Revenue Collection from Taxation, Business Operations, Miscellaneous Revenues and others to be made available for the expenses of the Municipal Government of Santa Cruz, Laguna, as identified in the attached 2024 Budget Expenditure and sources of Financing, for the period covering January 1 to December 31, 2024;

Department/Office	Personal Services	MOOE	CO	FE	TOTAL
Office of the Mayor (17)	37,315,019.90	90,363,609.30	2,400,000.00		130,078,629.20
Casual (104)					
Mun Info & Comm Tech (1)	371,904.92	900,000.00			1,271,904.92
Local Youth Dev (1)	371,904.92	166,000.00			537,904.92
Poverty Reduction & Ent Dev (1)	426,082.00	346,000.00			772,082.00
MDDRM (4)	2,531,350.56	186,000.00			2,717,350.56
BPLO (5)	3,180,977.88	926,000.00			4,106,977.88
Vice Mayor's Office (5)	2,970,778.77	4,116,900.00	150,000.00		7,237,678.77
Sanggunian Bayan Office (30)	22,531,750.86	7,298,000.00	200,000.00		30,029,750.86
HRMO (5)	4,120,231.04	1,786,000.00			5,906,231.04
MPDC (10)	5,714,615.34	2,886,000.00			8,600,615.34
Urban (1)	605,596.70	750,000.00	50,000.00		1,405,596.70
LCR (9)	4,039,400.76	390,973.60			4,430,374.36
GSO (43)	13,177,874.22	34,080,000.00			47,257,874.22
Menro (1)	847,986.92	647,215.15			1,495,202.07
MBO (5)	3,652,217.88	462,658.18			4,114,876.06
OMA (11)	6,360,116.72	566,000.00			6,926,116.72
MTO (21)	11,234,093.46	3,367,000.00		25,000.00	14,626,093.46
Assessor (9)	3,831,444.08	436,000.00	100,000.00		4,367,444.08
Public Info. (5)	1,739,373.00	6,176,000.00			7,915,373.00
MHO (53)	30,559,236.48	11,500,000.00	200,000.00		42,259,236.48
MSWD (18)	6,880,458.60	13,018,175.00			19,898,633.60
Agriculture (10)	4,520,470.96	2,838,000.00			7,358,470.96
MEO (24)	10,158,203.24	580,000.00			10,738,203.24
Market (20)	6,866,450.40	11,076,000.00	300,000.00		18,242,450.40
Slaughter (3)	958,601.86	1,436,000.00	100,000.00		2,494,601.86
Public Cemetery (5)	1,199,813.98	500,000.00			1,699,813.98
TOTAL	186,165,955.45	196,798,531.23	3,500,000.00	25,000.00	386,489,486.68

HON. RIZALDY N. KALAW
Councillor

HON. ESMERALDO C. DE LAS ARMAS, JR.
Councillor

HON. NORMAN T. TOLENTINO
Councillor

HON. LUCENA R. ODEJAR
Councillor

HON. ALAN T. PAMATMAT
Councillor

HON. LAURA P. OBLIGACION
ABC Federation President

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President - SK Pederasyon



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PS CAP. AS OF CY 2022 INCOME 225,689,812.62	
Non Office	
20% Development Fund	68,745,350.20
5% DRRM Fund	26,488,657.55
5% GAD	26,488,657.55
1% Child Protection Unit	3,437,267.51
1% Senior Citizen	5,297,731.51
PWD	
Barangay Development Fund	26,000.00
Peace & Order-Anti Drugs	3,700,000.00
Terminal Leave Benefits	9,100,000.00
TOTAL	143,283,664.32
GRAND TOTAL	529,773,151.00

HON. LUCENA R. ODEJAR
Councilor

LIST OF POSITIONS TO BE CREATED AND FUNDED For the CY 2024

OFFICE	POSITION	ITEM NO.	CREATION / FUNDING	SALARY GRADE
MO	Traffic Operator Officer II	MO-7	Creation	15
LYDO	Youth Dev't Officer I	MO-LYDO- 6-3	Creation	10
MDRRMO	Driver I	MDRRMO -5-A-4	Creation	3
	Driver I	MDRRMO -5-A-5	Creation	3
BPLO	Licensing Officer IV	BPLO - 32-A-2	Funding	22
OVM	Secretary I	OVM-17-S	Creation	7
	Messenger	OVM-17-T	Creation	2
SB	Local Legislative Staff Asst. 1	SB-17-C	Funding	6
	Computer Operator I	SB-17-M	Funding	7
HRMO	HRMO IV	HRMD -10-B	Funding	22
MPDO	Computer Operator IV	MPDO - 3-D	Creation	14
	Bookbinder I	MPDO - 11	Creation	2
MCR	Bookbinder II	MCR-11-C	Creation	4
MGSO	Bookbinder IV	MGSO-74-B	Creation	10
MBO	Budget Officer II	MBO-1-A	Funding	15
	Bookbinder IV	MBO - 3	Creation	10
OMA	Mgt. and Audit Analyst III	OMA-15-B	Creation	18
MTO	Local Treasury OPE Officer III	MTO-2-A	Creation	18
MAO	Assessment Clerk II	MAO - 3	Funding	6
	Bookbinder II	MAO-4-C	Creation	4
PIO	Computer Operator III	PIO - 9	Creation	12
	Audio Visual Equip OPE 1	PIO - 10-B	Creation	3
MHO	Nurse 1	MHO - 73	Creation	15
	Nurse 1	MHO - 74	Creation	15
MSWDO	Social Welfare Officer I	MSWDO-35-C-3	Creation	11
	Social Welfare Aide	MSWDO-35-C-4	Creation	4
AGRI	Farm Supervisor	AGRI-02-B	Creation	8
	Farm Supervisor	AGRI-02-C	Creation	8
MEO	Engineer II	MEO-1-C	Creation	16
	Computer Operator IV	MEO-2-B-2	Creation	14
EEMO	Computer Operator IV	EEMO-14-C	Creation	14
	Ticket Checker	EEMO-19-F	Creation	3
Slaughterhouse	Animal Keeper II	Slaughterhouse -18	Creation	6
	Animal Keeper I	Slaughterhouse -19	Creation	4
MENRO	Bookbinder IV	MENRO - 03	Creation	10
MO	10 Casual Laborer		Creation / Funding	1

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SECTION 4. Use of Savings and Augmentation. In accordance with Section 336 of Republic Act 7160, the Local Government Code of 1991 "The Mayor and the Presiding Officer of the Sanggunian may, by Ordinance may be authorized to augment any item in the approved Annual Budget for their respective offices from savings in other items within the same expenses class of their respective appropriation;

For this purpose, "savings" refer to portion or balances or any programmed appropriation free from any obligation or encumbrance, still available after the satisfactory completion or the unavoidable discontinuance, or abandonment of work, activity or purpose for which the appropriation is authorized or arising from unpaid compensation and related pertaining to vacant positions and leaves of absence without pay.

"Augmentation" implies the existence in the budget of an item, projects, activity or purpose with an appropriation which, upon implementation or subsequent evaluation of needed resources, is determined to be deficient;

SECTION 5. Priority in the Use of Personnel Services Savings. Priority shall be given to the Personnel benefits of local employees in the use of Personal Services savings;


SECTION 6. Separability Clause. If, for any reason, any section or provision of this Appropriation Ordinance is disallowed in Budget review or declared invalid by proper authorities; Other Sections or Provisions hereof that are not affected thereby shall continue to be in force and effect.

SECTION 7. Effectivity. The provisions of this Appropriation Ordinance shall be effective retroactively January 1, 2024.

ORDERED: Let copies of this resolution/ ordinance be furnished the Sangguniang Panlalawigan, Honorable Mayor, the Municipal Treasurer, the Municipal Budget Officer, the Municipal Accountant, the Municipal Planning and Development Coordinator and all other concerned offices, for their information and appropriate action.

APPROVED. December 20, 2023.

I HEREBY CERTIFY to the correctness of the above-quoted appropriation ordinance.


MARIA LUISA F. JOLO
Acting Secretary to the Sangguniang Bayan


HON. NORMAN T. TOLENTINO
Councilor

HON. ESMERALDO C. DE LAS ARMAS, JR.
Councilor

HON. RIZALDY N. KALAW
Councilor



HON. LUCENA R. ODEJAR
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HON. ALAN T. PAMATMAT
Councilor


HON. LAURA P. OBLIGACION
Councilor

HON. MARK ANTHONY M. JUANGCO
Councilor

ATTESTED :


HON. AMBIEL JOHN C. PANGANIBAN
Municipal Councilor
Acting Presiding Officer

APPROVED:


HON. EDGAR S. SAN LUIS
Municipal Mayor